

Updated 3/14/24

Food Program Team

Job Description

Reports To: Food Program Manager



American Youth Foundation Mission

We dare people to discover and celebrate the very best in themselves and others; inspire them to explore diverse perspectives and complex challenges; and embolden them to live courageously, engaging their full capacity.

Job Location: Position is located at Miniwanca in Shelby, Michigan. The Miniwanca site necessitates the ability to move through rugged terrain. The Food Program Team will live onsite during staff training and during the two camp sessions.

Job Type: Seasonal

Job Summary:

The Food Program Team consists of assistants, specialists, and coordinators who help with food preparation, service, kitchen clean-up and dish washing to ensure healthy, safe meals for the staff and campers. Summer 2024 will include 2 to 3 weeks of paid staff training, followed by two three-week camp sessions ending August 9.

Position Responsibilities:

- Serve as an active member of the Food Program team, participating in team meetings, supporting colleagues and taking on responsibilities as directed by the Food Program Manager
- Assist in preparation of meals, accommodating specialty diets and allergies
- Assist in receiving orders, maintaining cleanliness of all food storage areas, and practicing and overseeing safe food handling procedures according to local, state, and federal and ACA regulations
- Responsible for daily cleaning of food preparation areas and tools, including all prep surfaces, pots, pans, sweeping and mopping of floors
- Participate in camp activities like Flag Raising, Evening Reflections, etc., as schedule allows
- Promptly discuss any difficult situations that arise in camper or staff relationships and other areas of concern with the Coordinator and Director
- Establish personal and professional goals for the summer and work toward those goals
- Complete all job functions, including completing requested records and written reports, and other duties as assigned.
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- This is not meant to be a complete list of all responsibilities. Other duties may be assigned.

Skills and Qualifications:

Required:

- Must be 18 or older and one year post-high school graduation experience
- No professional kitchen experience required, interest and enthusiasm for learning how to work in a large-scale professional kitchen
- Support the organization's mission and vision with integrity, dependability, and accountability.
- Interact effectively with individuals and groups respecting social and cultural diversity. Establish and maintain appropriate professional relationships and interpersonal skills that contribute to a positive community.

- Demonstrate passion for serving youth, encouraging campers to explore through play and creating a space where youth feel included and a sense of belonging.
- Fully participate in and be present at all camp community activities, including staff training activities.
- Maintain effective mental, emotional, and social interactions in our youth centered residential summer camp program.
- Ability to handle stressful situations appropriately, maintaining mental, emotional, and social resiliency needed for the job in a fast-paced, interactive environment.
- Use effective and appropriate self-care practices for maintaining overall wellness.
- Follow all guidelines and policies as described in the AYF (American Youth Foundation) staff manual.

Preferred:

- Current certification in CPR and First Aid (training available for accepted applicants)

Work Environment:

- The Food Program team members will live onsite during staff training and during the two camp sessions, including weekends and evenings, to be available 24 hours/day in case of emergency response.
- Housing and all meals are provided.
- Staff live in a communal space with other staff or in cabins with campers, depending on position.

Compensation:

- Weekly pay: \$500 to \$750, depending on position
- The Food Program Team will receive one day off for every six days worked

Company Culture:

The AYF believes that how we act and interact reflects who we are as a community. In practice, at the AYF we value investing in youth, stewarding the environment, encouraging participants and staff to explore and develop their values and beliefs, belonging in community, and growing together.

Recognizing the full value of all, the American Youth Foundation affords equal opportunity for employment and program participation to all individuals on the basis of merit and/or eligibility without regard to race, color, sex, pregnancy, sexual orientation, gender identity, familial status, religion, national origin, citizenship, disability, age, military status, or any other basis prohibited by law.

The above statements are intended to describe the general nature and level of work being performed by the individual(s) assigned to this position. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required for this position. This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.